

ENROLLMENT AGREEMENT Workshops

Student Name _____

Address _____

Phone number(s) _____ Email _____

Workshop Start Date: _____ **Workshop End Date:** _____

Registration not accepted after 1st day of class

Requirements: You must be at least 15 years old (Open Shop participants must be 18). Be prepared to show proof of insurance. Check www.nesaw.com for a list of items to bring to your workshop.

Please Check Name of Workshop(s)	Hours	Tuition	Materials Fee	Total Cost
<input type="checkbox"/> Bending Wood	8 am - 4:30 pm 8 total hours	\$110	\$15	\$125
<input type="checkbox"/> Beginning Woodworking Level I	6:30 - 9:30 pm 30 total hours	\$330	\$40	\$370
<input type="checkbox"/> Beginning Woodworking Level II	6:30 - 9:30 pm 36 total hours	\$385	\$80	\$465
<input type="checkbox"/> Intro to Wood Carving	8 am - 4:30 pm 8 total hours	\$180	\$10	\$190
<input type="checkbox"/> Intro to Cabinetmaking	6:30 - 9:30 pm 30 total hours	\$330	\$40	\$370
<input type="checkbox"/> Intro to Hand Applied Finishes	6:30 - 9:30 pm 9 total hours	\$110	\$10	\$120
<input type="checkbox"/> Intro to Hand Cut Joinery	6:30 - 9:30 pm 18 total hours	\$200	\$10	\$210
<input type="checkbox"/> Home Improvement Basics	8 am - 4:30 pm 8 total hours	\$70	\$10	\$80
<input type="checkbox"/> Open Shop	6:30 - 9:30 pm 15 total hours	\$165	n/a	\$165
<input type="checkbox"/> Intro to the Router I	8 am - 4:30 pm 8 total hours	\$100	\$10	\$110
<input type="checkbox"/> Intro to the Router II	8 am - 4:30 pm 8 total hours	\$100	\$20	\$120
<input type="checkbox"/> Trim Carpentry	6:30 - 9:30 pm 9 total hours	\$110	\$10	\$120
<input type="checkbox"/> Intro to Veneering	8 am - 4:30 pm 8 total hours	\$100	\$20	\$120
<input type="checkbox"/> AutoCAD for Woodworkers	6 - 9 pm 12 total hours	\$400	n/a	\$400
<input type="checkbox"/> Intensive: Beginning Woodworking Level I	8 am - 4:30 pm 40 total hours	\$410	\$60	\$470
<input type="checkbox"/> Intensive: Beginning Woodworking Level II	8 am - 4:30 pm 40 total hours	\$410	\$80	\$490
<input type="checkbox"/> Intensive: Wood Carving	8 am - 4:30 pm 40 total hours	\$410	\$30	\$440
<input type="checkbox"/> Intensive: Cabinetmaking	8 am - 4:30 pm 40 total hours	\$410	\$60	\$470
<input type="checkbox"/> Intensive: Hand Tools	8 am - 4:30 pm 40 total hours	\$410	\$40	\$450
<input type="checkbox"/> Intensive: Veneering Techniques	8 am - 4:30 pm 40 total hours	\$510	\$80	\$590

Total Payment Due _____

Student's Method of Payment:

- Cash Credit card* (all charges over \$500 will incur a 3% service charge)
 Check (payable to NESAW) Other (such as gift certificates)

*If paying by credit card, please contact NESAW at 413-4527-6103 or info@nesaw.com for an electronic invoice.

Refund Policy: (as per M.G.L. Chapter. 255 Section 13 K)

1. You may terminate this agreement at any time.
2. If you terminate this agreement within five days you will receive a refund of all monies paid, provided that you have not commenced the program.
3. If you subsequently terminate this agreement prior to the commencement of the program, you will receive a refund of all monies paid, less the actual reasonable administrative costs described in paragraph 7.
4. If you terminate this agreement during the first quarter of the program, you will receive a refund of at least seventy-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
5. If you terminate this agreement during the second quarter of the program, you will receive a refund of at least fifty percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
6. If you terminate this agreement during the third quarter of the program, you will receive a refund of at least twenty-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7.
7. If you terminate this agreement after the initial five day period, you will be responsible for actual reasonable administrative costs incurred by the school to enroll you and to process your application, which administrative costs shall not exceed fifty dollars or five per cent of the contract price, whichever is less. A list of such administrative costs is attached hereto and made a part of this agreement.
8. If you wish to terminate this agreement, you must inform the school in writing of your termination, which will become effective on the day such writing is mailed.
9. The school is not obligated to provide any refund if you terminate this agreement during the fourth quarter of the program.

Administrative Costs equal: \$0

I have been provided a copy of the school's catalogue and policies, in a manner of my choosing and I am initialing my choice:

- hard copy send via email
 I will download the catalogue and policies from the school's website (www.nesaw.com)

Student's Initials

- I understand this contract will not be in force and effect until signed by both myself and a school representative.
 I have received a copy of the school's complaint procedures policy.
 I understand the refund policy as stated above.
 I understand that these workshops do not grant credit and are not transferable to other institutions of education.

This school is licensed by the Massachusetts Department of Elementary & Secondary Education, Office of Proprietary Schools. Any comments, questions, or concerns should be directed to proprietaryschools@doe.mass.edu or 781-338-6048.

Student's Signature: _____ Date _____

Print Student's Signature: _____ Date _____

If the student is under the age of 18,

Parent/Guardian Signature: _____ Date _____

Print Parent/Guardian Name: _____ Date _____

School Official's Signature: _____ Date _____

Print School Official's Name: _____ Date _____

I, the student, have received a completed and signed copy of this agreement on date: _____
_____ (student's initials)

One Cottage Street
Easthampton, MA 01027
p: 413.527.6103
f: 413.527.1799
www.nesaw.com